

Evergreen Community Charter School Board of Directors

Minutes January 28, 2016

Attendance: Joanne Storer, Mary Ann Lewis, Chris Kinsley, Danielle Perez

Advisory: Jill Shoemith, Nancy Lewis

Guest: Peter Evanofski (new accountant for ECCS)

The meeting was called to order by President Joanne Storer at 7:01pm, followed by the Pledge of Allegiance. Motion was made by Joanne, Second by Mary Ann to approve the minutes from the December 2015 meeting. Motion passed 3-0, 1 abstain.

Director's Report

Jill reported that there will be an increase in the cost of the school audit in the upcoming years as indicated in a letter from Riley & Company.

Accountant Introduction: Peter Evanofski introduced himself and reviewed the letters received from the auditor.

Executive Session results regarding new employees to be included in monthly minutes: The President and Vice President attested by signing a resolution that new hires will be reflected in the minutes.

Update on PA State Budget: Because of the impasse, East Stroudsburg did not pay in December but expects to soon. PMSD and other districts are keeping up with payments.

Jill's skiing accident: Jill briefly described her recent ski injury which required surgery on her leg. She praised ECCS staff for filling in and taking on additional responsibilities in her absence; she apologized for creating extra work for others.

Recognition of Visitors

Welcomed Peter Evanofski, ECCS's new accountant.

Items for Discussion and Possible Resolution

AFR and Audit by Riley and Co: Motion by Danielle, Second by Mary Ann, to continue using Riley and Company for school audits. Motion passed 3-0; 1 abstain.

Business and Financial Affairs

Approval of payments to vendors via the December 2015 Check Register: Motion to approve by Chris, Second by Joanne; approved 3-0; 1 abstain.

Approval of current Financial Statements to be provided to PMSD, including Profit & Loss and the Balance Sheets as of December 30, 2015: Motion by Chris, Second by Joanne; approved 3-0; 1 abstain.

Approval of Grant Expenses for December 2015: Tabled until February meeting.

Students, Curriculum, and Policy

The school was contacted by Bob & Nan Muska, certified therapy dog owners who would like to come to ECCS on a regular basis to work with the students. There are problems with scheduling (only available on Fridays) and concerns about allergies, so the school will decline. Students will be encouraged to visit the dogs at Barrett Paradise Friendly Library on Saturday mornings instead.

Personnel- Support Staff

Long term substitute for Part Time Reading Specialist: Sandi Mitchell started at the beginning of January.

Adjournment: Motion by Danielle, Second by Chris; approved 4-0. Meeting adjourned at 7:37pm.

*The next Board of Directors meeting will be held on **Thursday, February 25, 2016** at 7 PM.*

Evergreen Community Charter School Board of Trustees

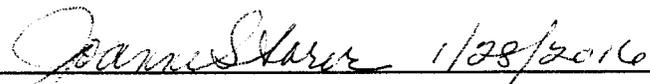
January 28, 2016

Resolution:

Evergreen Community Charter School currently employs 16 individuals.

The Board President and Vice President; Joanne Storer and Chris Kinsley, Sr. attest to the fact that they have been present at the Board meetings where every employee has been hired since 2003. These individuals include: Jeffrey Laubach (2006) for History; Sandi Carter (2006) as Art Assistant, Sandra Eble (2006) for 6-8 Language Arts; Mary Ann Katz (2006) for 7-9 Math, Physical Science and Chemistry Susan Swanson (2007) for Art and Reading Specialist; Marc Carter (2008) for IT Department; Steven Richard (2011) for 6-8 Math and Social Studies; Jacob Shoemith-Fox (2012) for Special Education and Math 10-12; Jessica Planchock (2015) for Math 7-12; and Lucas Heller (2015) for Calculus and Physics.

This business was conducted during Executive Session and was not recorded in the minutes. In the future, any new hires will be recorded in the monthly minutes.

 1/28/2016

Joanne Storer, President

 1-28-16

Chris Kinsley Sr., Vice-President